

Kaitlin Hughes

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CURRENT ADDRESS

604 E College Ave, Box 546
North Manchester, IN 46962
(812) 614-2704

HOME ADDRESS

765 W Co Rd 600 N
Osgood, IN 47037
(812) 852-2296

Music or Choral Teacher

Enthusiastic – Versatile – Energetic

Multi-talented individual seeking a part-time or full-time music teaching position where my knowledge of technology, adaptive lessons, music and movement, and love of music can teach others. Music combined with life skills and a positive attitude can help overcome any challenge inside and outside the classroom.

EDUCATION

Manchester College, North Manchester, Indiana
Bachelor of Science, May 2011
Double Major: K-12 Choral Music Education and Vocal Performance
Cumulative GPA: 3.60

ONLINE PORTFOLIO

<http://users.manchester.edu/student/kmhughes/ProfWeb/default.htm>

TEACHING RELATED EXPERIENCES

Fall 2010

Student Teacher. Pettit Park Elementary, Kokomo, Indiana, grades K-5; Sycamore Elementary School, Kokomo, Indiana, grade K

- Designed, organized, and led Holiday Program, grades 1-3
- Performed full responsibilities of elementary music teacher
- Developed creative lessons, quizzes, and activities incorporating technology with a variety of instruments, cultures, and learning styles
- Commuted to two different schools
- Demonstrated flexibility, using classroom cart instead of a designated music room
- Perfected classroom management skills

Summer 2010

Child Educator. Faith-Based Organization, Ripley County, Indiana

- Leader of educational outreach team in Ripley County
- Established attendance and participation to week-long day clubs
- Attended two-week training on content, managing children, organizing day clubs, modifying and adapting the lessons to different ages, lifestyles, and religious beliefs

Fall 2007-2010

Observer/Participant.

Manchester Elementary and High School, North Manchester, Indiana
Warsaw Community High School, Warsaw, Indiana
Central North Middle School, Kokomo, Indiana
Bon Air Elementary/Middle School, Kokomo, Indiana

- Completed over 50 hours of observation in various elementary and secondary classrooms
- Led several classroom lessons and participated in classroom activities
- Examined diverse teaching methods and discovered effective teaching strategies

- Summer 2009 **Day Camp Counselor.** Boys and Girls Club, Columbus, Indiana
- Led and organized 4 and 5 year olds daily activities
 - Led songs and musical activities 3 out of 5 days a week

PROFESSIONAL DEVELOPMENT

- January 2010 **Indiana Music Educators Association Conference.** Indianapolis, Indiana
- Went to various classes, learned about different repertoire, sat in on an Orff lesson, practiced increased movement in the classroom, and partook in many other career building classes
- Fall 2009 **Poverty Simulation.** Manchester College, North Manchester, Indiana
- Fall 2009 **Etiquette Dinner.** Manchester College, North Manchester, Indiana
- Fall 2008 **Patricia Polacco Workshop.** Manchester College, North Manchester, Indiana
- Gained insight on how to incorporate new literacy ideas into our teaching
- Fall 2007 **Celebrating Diversity Workshop.** Manchester College, North Manchester, Indiana
- Expanded my knowledge of diversity strategies and how it can affect my classroom
- Fall 2007 **Fit 4 Learning Workshop.** Manchester College, North Manchester, Indiana
- Applied ideas for using movement in the classroom

EMPLOYMENT

- Fall 2008-2010 **Student Ambassador.** Admissions Office, Manchester College, Indiana
- Gave campus tours, hosted students in my room, and interacted with many different students and families
- Fall 2007-2010 **Desk Assistant.** Campus Library, Manchester College, Indiana
- Communicated with diverse people and managed a variety of situations
- Summer 2008 **Program Coordinator.** 4-H Purdue Extension Office, Ripley County, Indiana
- Organized and led activities for children at Mini 4-Her Day
 - Guided young 4-Hers with their projects and at project meetings
 - Collected local business information and set up games, activities, a petting zoo, and take home learning opportunities for a Children’s Fun Area at the county fair

HONORS AND ACTIVITIES

A Cappella Choir/ Student Conductor	2007-2011	Symphonic Band Manchester Cheerleading	2007-2008 2007-2008
Dean’s List (6 semesters)	2007-2011	Student Orientation Leader	2008-2010
Dean’s Scholarship (4 years)	2007-2011	Intramural Soccer Captain	2007-2011
Founder/Leader of Praise Jam	2007-2011	Student Alumni Council	2008-2011
Chamber Singers	2008-2011	Entertainment for Alumni Dinner	2009