

Name Kristen Davidson Date: Fall 2005

HONORS FOUNDATIONS OF HUMAN COMMUNICATION
Final Paper on Communication Competence
Grading Sheet

Section #1: Overall description of communication competence facets

- (1) List the heading in your paper as above.
- (2) Use a subheading for each of the four contexts (interpersonal, small group, mass media, public communication)
- (3) Select the three to four most important skills or concepts from each of the four contexts that you believe a competent communicator must possess (either as a sender or a receiver). Bullet each of these items.
- (4) Under each of the bulleted items, define the term/concept/skill, citing text and lecture notes (page number from class text or date of lecture for class ideas).
- (5) Under each of the bulleted items, describe what each of your entries would entail (in other words, explain it by giving further elaboration or an example). Do not justify here! *Some are fairly good explanations (mean)*

Section #2: Selection and justification of communication competence elements

- (1) List the heading above in your paper.
- (2) From the context lists in section #1, select the three most important skills/concepts you want to master. Bullet these items.
- (3) Under each of the three bulleted items give a justification for why each of these will be important for you to gain. (You may provide a negative justification, i.e., how the lack of having this skill or knowledge has prevented you from obtaining a communication goal in a particular context. Or you may focus on a positive justification, i.e., what you might gain if you had this skill.) Make sure you make use of information from the expert interviews we heard in class and if applicable, chapter two of class text and competence survey scores. *Especially U.I.D. on this*
- (4) Be sure to include which context(s) this skill/knowledge will be useful in.

Section #3: Designing a plan for communication competence

- (1) Type in a heading as above for this section.
- (2) Design a plan that you can implement within the next month that will increase your communication competence in the areas you named in section #2. Your plan must be *specific* (i.e., must name the steps you will take — with deadlines for accomplishing these steps — toward your specified goals of communication competence), it must be *realistic* (that is, you should be able to achieve the goals you set), it must be *measurable* (so you can assess how well you're doing at achieving the goals), and it must be *linked to the material* from class (linked clearly to a context and to concepts we've covered).
- (3) The plan should be well developed.

Criteria for grading of paper

- ⊕✓- Page length is suggested to be 5-8 pages. If you need to go beyond 8 pages your grade will not be decreased. If you go beyond 10 pages you will receive an overwhelmed note from the professor. *5-8 pages - fine*
- ⊕✓- The overall paper should have an introduction (including an attention getter, thesis statement and preview of the main points), a body (the subheadings of the three sections will serve as three major points with bulleted subpoints under each), and a conclusion (with a summary of main points and a final note).
- ⊕✓- Follow instructions carefully. Part of your grade is based on how well you do this. Proceed step by step. Ask for guidance and look at samples if desired.
- ⊕✓- Mechanically the paper should be flawless. Check your grammar, spelling and punctuation. Correct any errors after your peer review. Proofread at least one time after you run a spell check program (even better, have someone else proofread it after you do)!
- ⊕✓- Inclusion of Weimann survey scores with comparison to averages; text chapter two model of competence, and reference to expert speech is required. *two job on three in both two*
- ⊕✓- Include peer edited draft as well as prof's feedback on plan with original (freshly edited) copy. *Thank you!*
- ⊕✓- Insight is important! Go beyond the obvious in your paper to produce depth. *Good level of self awareness mixed with motivation!*

Key:

- ⊕ = Excellent adaptation to criteria, no changes were needed
- ✓ = Minor changes should have been made
- = Serious problems, revision was necessary in this area to achieve goal

Other comments:

Score: 93 (100 points possible)

Your peer evaluation of Jenna Gietz = 135 points (15 points possible)