Mediation Assessment Form

This form can be used as a self-assessment or can be used by mediation role-play coaches to highlight what student peer mediators are doing well.

Names of Mediators: [Adam - Computer Conflict]

Followed the process:
- Greeted disputants [ ]
- Seated disputants [ ]
- Explained mediation [ ]
- Explained confidentiality [ ]
- Went over ground rules [ ]
- Knew who would do what [ ]
- Kept the process moving [ ]
- Good team player - shared questions [ ]
- Took notes (if applicable) [ ]

Listening:
- Good eye contact [ ]
- Looked interested [ ]
- Paid attention [ ]
- Paraphrased/restated [ ]
- Reflected feelings [ ]
- Asked open questions to clarify [ ]
- Stayed neutral [ ]
- No interrupting [ ]
- Avoided making suggestions [ ]

Communicating:
- Stayed calm [ ]
- Stayed serious [ ]
- Used skills instead of threat or command - highlighted [ ]
- Stayed in control [ ]
- Followed sequence [ ]
- Used appropriate mediator tools, summarized [ ]

Resolution:
- Helped parties think how they could resolve the situation [ ]
- Worked to get a good resolution [ ]
- Checked specific details of the resolution like what, where, when and how [ ]
- Explained form [ ]
- Wrote the agreement and reviewed it with the parties [ ]
- Congratulated disputants [ ]

What do you think about this conflict? [ ]
What could you do differently next time? [ ]
Both accepted responsibly [