

# Joseph Klee

HOME ADDRESS  
8917 Brockport Run  
Fort Wayne, IN 46835

(260) 492-0075 [HOME]  
(260) 403-7363 [CELL]  
jfklee@spartans.manchester.edu

---

## OBJECTIVE

I am seeking a full-time teaching position as an elementary education generalist in grades 1-6 or a special education placement in grades K-12.

## EDUCATION

Bachelor of Science, anticipated May 2009  
Manchester College, North Manchester, IN  
Major: Early/Middle Childhood Generalist & Mild Intervention  
Successful completion of Praxis 1 and 2  
GPA: 3.3

## TEACHING EXPERIENCE

### **Jefferson Elementary School, Winona Lake, IN**

Student teacher, March-May 2009

- Taught guided reading
- Taught three groups of the Wilson Reading Program
- Taught remedial math
- Worked one on one with various interventions
- Attended numerous Case Conferences, Annual Case Reviews, and Response to Intervention Meetings

### **Madison Elementary School, Warsaw, IN**

Student teacher, February-March 2009

- Took over all aspects of a first grade classroom of 18 students
- Planned, taught and assessed reading, writing, and math
- Created two 'All About' book units
- Created 'Dinosaur' reading unit
- Diversified lesson plans for audile and visual impairments as well as students with math related difficulties (non-identified)
- Used variety of formal and informal assessments
- Attended a series of staff development workshops

## RELEVANT EXPERIENCE

### **2006-Current—Early Childhood Alliance, Fort Wayne, IN**

Substitute Teacher

- Work with a variety of age groups: infants through fifth grade
- Serve in various roles: general care/supervising- teaching
- Enhancing my knowledge of children

**2005-2009—Various Experiences in the Classroom, Fort Wayne, IN, Wabash, IN and Warsaw, IN**

- Drafted a Functional Behavioral Analysis
- Created a Classroom Management Plan
- Authored a Behavior Intervention Plan
- Conducted a Case Study in regards to childhood development
- Led a Case Study and personally planned interventions to benefit a struggling reader
- Lesson planning for both primary and special education settings
- Volunteered with Indiana Reading Corps.

**2006-2008—Manchester College Academic Support Services**

- Tutored Math 101 & 102, both courses are designed for elementary teachers
- Assisted students having problems
- Worked in individual and small group settings
- Worked with traditional and non-traditional students

**2005-2006—Indiana Reading Corps, Warsaw, IN**

- Volunteered to remediate two struggling readers
- Washington Elementary in Warsaw School Corporation
- Worked to increase both confidence and overall reader enjoyment

**Summer 2005—PBS Camp Learn-A-Vision, Fort Wayne, IN**

- Served as a camp counselor for two groups of 5 kids each
- Head Start Program for students entering kindergarten in Fort Wayne Community Schools
- Led students in activities and learning experiences
- Introduced the students into working with computers

**PROFESSIONAL DEVELOPMENT**

Member of Student Education Association	'05-'06 & '07-'09
Madison Elementary Staff Development	'08-'09
Classroom Guest Speaker Series	'05-'09
Celebrating Diversity Workshop	'07-'08
Attended several professional organization conferences	'05-'09

**SPECIAL SKILLS & STRENGTHS**

- Work well in both small group and large group settings in various roles
- Able to develop strong relationships with students and staff
- Able to adapt curriculum to make it work with individual students
- Can relate well with other students
- Works with traditional and non-traditional students

**SCHOLARSHIPS**

Dean's Scholar 2005- Present  
Simon S., Nettie B., and Lulu R. Young Scholarship Memorial Trust

**COLLEGE ACTIVITIES**

Member of Student Education Association	'05-'06 & '07-'09
Member of Manchester College Academic Support Team	'06-'08
Member of Indiana Reading Corps.	'05-'06
Member of Intramural sports teams	'05-'09
Member of Manchester College Men's Soccer Team	'05-'06

# Joe Klee References

## **Mrs. Risa Young**

First Grade Cooperating Teacher

Contact Information:

Madison Elementary School  
201 N. Union St.  
Warsaw, IN 46580  
(574)-267-6231 (school)  
(574)-342-4399 (home)  
(574)-540-9758 (cell)  
ryoung@warsaw.k12.in.us

## **Mrs. Michelle Marshall**

Special Education Cooperating Teacher

Contact Information:

Jefferson Elementary School  
1 Jefferson Dr.  
Winona Lake, IN 46590  
(574)-267-7361 (school)  
(574)-269-4406 (home)  
mmarshall@warsaw.k12.in.us

## **Mrs. Katherine Shott**

Supervising Teacher for Student Teaching

Contact Information:

(574)-935-9193 (cell)  
pkkms@embarqmail.com

## **Professor Stacy Stetzel**

Education Professor at Manchester College

Contact Information:

Manchester College  
604 E College Ave.  
North Manchester, IN 46962  
(260)-982-5241 (school)  
(260)-982-1440 (home)  
SSStetzel\_manchester.edu@spartans.manchester.edu

## **Dr. Korrine Gust**

Director of Teacher Education & Special Education at Manchester College

Contact Information:

Manchester College  
604 E College Ave  
North Manchester, IN 46962  
(260)-982-5262 (school)  
(260)-609-8212 (cell)  
Kmgust\_manchester.edu@spartans.manchester.edu