

Andy Williams  
September 27, 2010  
EDUC 360

### Letter to Parents

Dear Parent/Guardian,

I am excited to welcome your child into my physical education classroom for the new school year. We will be introducing the students to a wide variety of different sports/activities with a goal of improving basic psychomotor skills, physical fitness, teamwork, and problem solving skills. Some of the units that will be taught include ultimate frisbee, soccer, golf, archery, badminton, and cooperative activities just to name a few. I would appreciate your cooperation in making this class a fulfilling experience for your child that will give him/her the tools to live healthy, physically active lifestyles throughout their adulthood. Please have your child return the attached slip with your signature verifying that you both understand the rules and policies of this class. If you ever have any questions, comments, or concerns, please feel free to contact me by phone or email (office: 555-5555, [adwilliams@school.edu](mailto:adwilliams@school.edu)). The following is a list of classroom rules/policies/procedures. Thank you so much for your thoughts and time!

### Classroom Rules

- 1) Always show respect towards yourself and others.
- 2) Be in your assigned spot, dressed and prepared for class within 5 minutes of the bell.
- 3) Listen while others are speaking (be respectful).
- 4) Always give an honest effort.

### Policies/Consequences:

- 1) Failure to follow any classroom rules will result in a 5 point deduction for participation on that particular day.
- 2) Failure to be in your assigned spot within 5 minutes of the bell will require you to remain standing during attendance and instruction, while receiving a 2 point deduction in participation. Three late arrivals throughout the course of one semester will result in an after-school detention.
- 3) Failure to arrive within 10 minutes of the bell will result in a tardy for that class and a 0 for participation points on that day.

- 4) Fighting, whether verbal or physical, is demonstrating a lack of respect and will not be tolerated. For the first offense, student will be asked to call home and report their behavior, followed by being escorted to the principle's office, where further disciplinary actions may occur. Second offense will result in a call home and out-of-school suspension. Third offense will result in a call home and expulsion.
- 5) Any late assignments will be docked 20% for every day they are late. Turn in all late work to the red folder on my desk. If you had an excused absence, you may pick up your assignments from the green folder on my desk. Any make-up work due to an excused absence will need to be completed within the number of days of absence.
- 6) Each student will be allowed 3 passes throughout the semester to use the restroom, retrieve something from locker, etc. Extra passes will not be granted. Use passing periods for restroom breaks.
- 7) Grading Scale: 97-100% A+, 93-96 A, 90-92 A-, 87-89 B+, 83-86 B, 80-82 B-, 77-79 C+, 73-76 C, 70-72 C-, 67-69 D+, 63-66 D, 60-62 D-, <60 F.

Written Tests: 20%

Quizzes: 10%

Projects: 20%

Writing: 15%

Participation/Attendance: 20%

Homework: 15%