

Cayla E. Davenport

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Address

433 Kinney Drive

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OBJECTIVES

To work in a positive environment that allows me to work collaboratively and independently.

To be able to challenge myself on a daily basis and succeed.

EDUCATION

Manchester College, North Manchester, IN

Bachelor of Science, expected May 2011

Major: Early/Middle Childhood Elementary Education

- GPA: 2.8
- Major GPA: 2.9

WORK EXPERIENCE

Peabody Retirement Community, *Nursery/Preschool Caregiver*

September 2009 – June 2010

- Provide engaging activities to students
- Interact and engage with children and their parents

Peabody Retirement Community, *Dietary Cook*

November 2007 – April 2010

- Prepare meals for the residents
- Interact with the residents utilizing strong interpersonal skills
- Assist with cleaning and restocking duties

Manchester College Indiana Reading Corps, *Reading Tutor*

September 2007-December 2007

- Interact and read with students after school
- Provided instructional activities to address fluency, comprehension, phonics, and phonemic awareness

Clarks Fastmart, *Gas Station Attendant*

May 2007-November 2007

- Managed cash register with an attention to detail
- Prepared necessary food for the days use
- Interacted with customers utilizing interpersonal skills
- Restock shelves and necessary supplies

Ford Meter Box, *Machine Operator/No Lead Tester*

June 2007-August 2007

- Operated heavy machinery
- Inspected products paying close attention to detail

Burger King, *Gas Station Attendant*

2006-2007

- Managed cash register with an attention to detail
- Prepared necessary food for the days use

SKILLS

Works well collaboratively and independently, great communication skills, great patience,

*References available upon request