Katherine A. Tinsley  
Office: 8B Administration Bldg.  
Phone: 982-5338 (office) 260-459-2422 (home)  
E-Mail: KATinsley@manchester.edu  
Office hours: Monday 2-3:30, Tuesday 3:30-5, Thursday 9:30-11:00  
and by appointment.

Required reading:  
Jackson J. Spielvogel, *Western Civilization: A Brief History*, (Fourth ed.) and a few  
primary source readings on my website or indicated websites.  
Reading assignments will be announced in class.

Course requirements:  
1. 4 examinations--All of these will be essay tests; the final exam will have a  
   comprehensive section  
2. 7 Identification quizzes--These will occur about every two weeks and will be  
based on particular names, terms, events, etc. that will be given in each lecture.  
3. 3 Map tests  
4. 1 book review based on a book listed in the bibliography which will be handed  
   out. Due Friday, March 7th.  
5. 1 brief written assignment based on primary source selections from the textbook.  
   Due Friday, May 2nd.

Each student is expected to complete all of the course requirements. I will impose a  
penalty for any requirement which is not completed by the end of the course. It is the  
student’s responsibility to demonstrate that the work done for each assignment is his/her  
own. You must supply study notes, rough drafts and outlines, and research notes if  
requested.

Grading:  
Final grades will be figured as a weighted average of the various course requirements.  
Each area will be scored out of a possible 100 points.

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID quizzes and map tests</td>
<td>20%</td>
</tr>
<tr>
<td>Exam 1 (1 essay)</td>
<td>7.5%</td>
</tr>
<tr>
<td>Exam 2 (1 essay)</td>
<td>7.5%</td>
</tr>
<tr>
<td>Exam 3 (2 essays)</td>
<td>15%</td>
</tr>
<tr>
<td>Exam 4 (Comp. Final)</td>
<td>25%</td>
</tr>
<tr>
<td>Book review</td>
<td>15%</td>
</tr>
<tr>
<td>Primary Source Paper</td>
<td>10%</td>
</tr>
</tbody>
</table>

Map Tests:  
You will be given map handouts, and the map tests will cover the places and  
geographical features listed.  
Map Test 1--Wednesday, February 6,  
Map Test 2--Friday, March 14,  
Map Test 3--Monday, May 28.
Quizzes:
During each lecture, ID words will be listed on the board. The quizzes will require you to identify and explain the significance of some of these words or phrases.

Quiz 1 Fri., Feb. 8          Quiz 4 Thurs., March 27
Quiz 2 Thurs., Feb. 21      Quiz 5 Thurs., April 10
Quiz 3 Thurs., March 6      Quiz 6 Thurs., April 24
Quiz 7 Thurs., May 8

Examinations:
All exams will be essay in format. You will be given a list of topics from which the essay questions for each exam will be drawn. The exams will be taken without books or notes. The first two exams will be mini-tests that consist of only one essay each. The third exam will be a regular hour exam with two essays. The final exam have two parts; there will be a two-essay test over the material from the last weeks of the course and then a single comprehensive essay question in the second part.

Exam 1 Wednesday, February 13        Exam 3 Wednesday, April 2
Exam 2 Wednesday, February 27        Exam 4 (FINAL) May 12-15.
                                        as per final exam schedule.

Grading Scale:
The following scale will be used for all exams and major assignments.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Lowest Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>100-95</td>
</tr>
<tr>
<td>A</td>
<td>94-85</td>
</tr>
<tr>
<td>A-</td>
<td>84-80</td>
</tr>
<tr>
<td>B+</td>
<td>79-75</td>
</tr>
<tr>
<td>B</td>
<td>74-70</td>
</tr>
<tr>
<td>B-</td>
<td>69-65</td>
</tr>
<tr>
<td>C+</td>
<td>64-60</td>
</tr>
<tr>
<td>C</td>
<td>59-55</td>
</tr>
<tr>
<td>C-</td>
<td>54-50</td>
</tr>
<tr>
<td>D+</td>
<td>49-45</td>
</tr>
<tr>
<td>D</td>
<td>44-40</td>
</tr>
<tr>
<td>D-</td>
<td>39-35</td>
</tr>
<tr>
<td>F</td>
<td>34 and below</td>
</tr>
</tbody>
</table>

Attendance Policy:
I expect students to attend every class meeting, and I will take attendance beginning with week two. Any student who misses more than 10% of the class meetings (5 classes) for any reason--excused or un-excused--will be penalized 0.25% of the final grade for each additional class missed. Exceptions to this policy will only be made in unusual circumstances and only at my discretion.

Disability Statement:
Manchester College, in compliance with federal guidelines, is committed to assuring students with disabilities equal access to programs and activities that are provided to students without disabilities.

Any student who feels s/he may need an accommodation based on the impact of a disability should contact Bonnie O’Connell, the Director of Services for Students with Disabilities, to establish eligibility and to coordinate reasonable accommodations. It is the student’s responsibility to self-disclose their disability. Students whose accommodation requests are approved will be provided with confidential letters to deliver to their professors which verify the nature of the student’s disability and documents the need for auxiliary aids and services and/or academic adjustments/accommodations.
Students are encouraged to meet with each professor early in the semester to discuss the academic implications of the disability as they relate to the specific course and to request appropriate accommodation. The Disabilities Office is located in the Success Center (second floor of the Union) telephone 260.982.5076 to schedule an appointment.

Penalties for Academic Dishonesty:

Students must be prepared to demonstrate that work on essays, papers, and quizzes is their own. Any quotes or other material from primary or secondary materials must be cited properly. Cheating and/or plagiarism will not be tolerated. I will firmly adhere to the college's policies in this area.

The following is taken from the Source defines both plagiarism and cheating:

Plagiarism

Plagiarism is the presentation of information (either written or oral) as one’s own when some or all of the information was derived from some other source. Specific types of plagiarism encountered in written and oral assignments include the following:

• Sources have been properly identified, but excerpts have been quoted without proper use of quotation marks; or the material has been slightly modified or rephrased rather than restated in the student’s own words.
• Key ideas or items of information derived from specific sources that present material that is not common knowledge have been presented without proper identification of the source or sources.
• Unidentified excerpts from other sources have been woven into the student’s own presentation.
• A paper or speech may be a mosaic of excerpts from several sources and presented as the student’s own.
• An entire paper or speech has been obtained from some other source and presented as the student’s own.
• Texts in another language are translated into English and presented as the student’s own.

Cheating

Cheating consists of any unpermitted use of notes, texts or other sources so as to give an unfair advantage to a student in completing a class assignment or an examination. Intentionally aiding another student engaged in academic dishonesty is also considered cheating.

Submission of the same work (essay, speech, art piece, etc.) to fulfill assignments in separate classes requires the permission of both faculty members (if both courses are being taken in the same semester), or the permission of the second faculty member (if they are taken during different semesters).

Penalties

• Deliberate Plagiarism and Cheating. In cases of deliberate plagiarism, and in all cases of cheating and attempted cheating, the work assigned will be failed. At the instructor’s discretion, the student may also fail the course (regardless of the grade-weight of the work assigned).

[See pp. 8-10 in the Source for full text.]

COURSE OUTLINE:

Week 1           Jan. 30: Introduction and course requirements
Feb. 1: Mesopotamia
31: Early humankind and the origins of civilization

Week 2                4: Old Kingdom Egypt                                1
6: New Kingdom Egypt                                   Map Test
7: Hebrews
8: Minoans and Mycenaeans                              Quiz 1

Week 3               11: Greek City States
13: Science and Philosophy in Classical Greece          EXAM 1
14: Hellenistic Age
15: Rise of Rome
COURSE OUTLINE--continued:

Week 4  
18: Roman Empire  
20: Origins of Christianity  
21: Fall of Rome  
22: St. Augustine's world  

Week 5  
25: Islam and Byzantium  
27: Roman Catholic Church  
28: Early Middle Ages and Feudalism  
29: Papal Power  

Week 6  
March 3: Chivalry and the Crusades  
5: High Middle Ages--Learning and Culture  
6: Fourteenth Century Crisis  
7: Renaissance and Humanism  

Week 7  
10: Renaissance Life and Art  
12: Martin Luther and the Reformation  
13: Counter Reformation  
14: Religious Wars  

Week 8  
24: Absolutism  
26: The English Exception  
27: Overseas Expansion  
28: Scientific revolution  

Week 9  
31: The Age of Enlightenment  
April 2: EXAM 3  
3: Commercial Revolution  
4: The French Revolution  

Week 10  
7: Industrial Revolution  
9: Working Class Life  
10: Nineteenth Century “Isms”  
11: Revolutions  

Week 11  
14: Nationalism  
16: Radicalism and Democracy  
17: The Unification of Germany and Italy  
18: The Second Industrial Revolution  

Week 12  
21: Urbanization and Reform  
23: Imperialism  
24: Science and Society  
25: Alliances and World War I  

Week 13  
28: Russia: empire to revolution  
30: Peace and Problems  
May 1: Inter-war philosophy and culture  
2: Fascism and economics  

Week 14  
5: World War II  
7: Rebuilding Europe–East and West  
8: Cold War  
9: The end of the Twentieth Century  

FINAL EXAM –Week of May 12-15. Date to be announced.